



## **PPM+ Specialist Referrals: Redirecting Referrals**

## You can now Redirect Specialist Referrals

When reviewing a Specialist Referral, to redirect the referral, scroll down to the bottom of the Specialist Referrals eForm and click on Redirect.

* Decision			
Accept	zept Decline Redirect		
Please note			
Please	Please choose a team in the 'Redirect to Team' field above or cancel and retry to change your selection		

Next, scroll to the top of the eForm and search for the Specialist Referral team you wish to redirect the Specialist Referral to. Once selected, click on Submit at the bottom of the eForm. The referral will now be moved to the selected team's Specialist Referrals list.

*Redirect To Team			
Type to search	•		
test	٩		
Andrew Test1 - AT1			
Andrew Test2 - AT2			
polly test - TEST22			
Speech & Language Therapy Test - SLT			
19-Sen-2023 Format HH-immiss	Submit		

If the team you want to redirect the referral to cannot be selected in the Redirect To field, they are not using Specialist Referrals in PPM+. In this case the referral should be declined and the team notified by email or telephone. Please see Declined process in the Specialist Referral <u>User Guide</u> and the <u>Declined Status Poster</u>.

For further information please contact: leedsth-tr.ImplementationTeam@nhs.net or call 0113 20 (60599)